

**DES MOINES COUNTY, IOWA  
ZONING COMMISSION  
REGULAR MEETING MINUTES  
THURSDAY, MARCH 3, 2016**

The Des Moines County Zoning Commission met in regular session on March 3, 2016 at 5:30 P.M. in the public meeting room of the SEIRPC offices at 211 N Gear Ave, West Burlington, Iowa.

**1. Call to Order**

Chairman Dick Keith called the meeting to order at approximately 5:30 P.M.

**2. Roll Call**

Commission members present: Dick Keith, Ron Wunderlich, Ron Breuer, Larry Werner, Sally Parrott, Jon Hedges

Commission members absent: John Roth

Staff Present: Jeff Hanan, SEIRPC

Public Present: Ed White

**3. Meeting Minutes**

**Motion #1:** To approve the Minutes of November 19, 2015 meeting.

**Motion by:** Werner

**Seconded by:** Wunderlich

**Vote:** Unanimous vote. Motion carried.

**4. New Business**

**A. Public Hearing: Request for Final Plat Approval for The Grasslands Subdivision.**

Mr. Keith opened the public hearing at approximately 5:31 p.m. Mr. Hanan reviewed the staff report. Mr. Keith asked if the remaining surrounding ground would be subdivided in the future. Mr. White explained that for the time being it would remain agricultural. Mr. Keith asked whether the new highway would affect this subdivision. Mr. White said that the new highway would be to the west of the existing highway and eventually the old (existing) highway would become an access road.

After further discussion Mr. Keith closed the public hearing at approximately 5:34 p.m.

**Motion #2:** To approve the Final Plat for The Grasslands Subdivision, as presented.

**Motion by:** Wernere

**Seconded by:** Wunderlich

**Vote:** Unanimous vote. Motion carried.

**5. Old Business**

None

**6. Public Input**

None

**7. Future Agenda Items**

Mr. Keith noted that we still need to review and make recommended changes to the Subdivision Ordinance.

Mr. Hanan asked whether to waive the Preliminary Plat process for a proposed subdivision of the Richard Roth estate off Glenmark Road. The Commission agreed to allow for the waiver of Preliminary Plat process. However the road servicing the subdivision must be improved to minimum standards prior to approval of the Final Plat.

**8. Adjournment**

**Motion #3** To adjourn

**Motion by:** Breuer

**Seconded by:** Parrott

**Vote:** Unanimous vote. Motion carried.

The meeting adjourned at approximately 5:50 P.M.

**APPROVED:** \_\_\_\_\_  
Dick Keith, Chairman

**ATTEST:** \_\_\_\_\_  
Jeff Hanan, Land Use Administrator